## Flowchart 2:

## Staff training for student health support needs at school

The principal, in consultation with the parent/carer and school team determines the need for training for:

- a standard first aid response to a health emergency; and/or
- a health support procedure.

## First aid response

(e.g. for anaphylaxis, asthma)

## Health support procedure

(e.g. airway management, catheterisation)

Principal identifies relevant staff to complete training.

Principal invites staff to volunteer to perform the student's health support procedures and participate in training.

School staff volunteer to undertake these duties and participate in training.

No/insufficient school staff volunteer to undertake these duties and participate in training.

Staff complete a <u>Voluntary undertaking</u> to perform a student's health support procedure form.

Principal contacts the regional office to determine alternate solutions to support the student.

Principal identifies the appropriate trainer in consultation with school staff, parent/carer and <u>State Schools Registered Nurse</u>, ensuring that staff will be trained to the relevant competency standards.

Staff undertake training and principal maintains a register of trained and competent staff and when refresher training is due.

Principal organises refresher training of school staff as indicated by the health professional and as required.

Refer to the following procedures for more information:

- <u>Supporting students with asthma and/or at risk of anaphylaxis</u> at school for students that have health conditions that require a standard first aid response and have an action plan
- Managing students' health support needs at school for students that require a health support procedure at school and an Individual health plan and/or Emergency health plan
- Administration of medications in schools for students that use medication at school and to assist in approving students to be responsible for and administer their own medication

