Letter for regions to non-state schools checking if a student is enrolled (Compulsory Schooling)

The Principal

{insert name and address of non-state school}

Dear Principal

Pursuant to s.180 of the *Education (General Provisions) Act 2006* (Qld) (the Act), I ask that you please advise me if a student {by the name of (first name, last name)}, date of birth xx/xx/xxxx} OR {residing at (insert known address)}, is enrolled at your school, and if enrolled, whether the student has been granted an exemption from the requirement to attend. (If the answer is yes, I ask you to please provide the information kept in respect of the exemption decision pursuant to s.197A of the Act.)

For the purposes of s.180 of the Act, I am the Chief Executive’s delegate.

This information is requested to help me perform my statutory functions in respect of the compulsory schooling requirement that applies to this student.

Yours sincerely

{name of Authorised Officer}

{insert position title}

Delegate of the Chief Executive

{insert name of region}

Department of Education

Enc. Copy of s. 176 Compulsory Schooling, Parents’ obligations, Obligation of each parent

Copy of s. 180 Compulsory Schooling, Chief executive may obtain information from non-State schools, Notice to principal of non-State school

**Extracts from *Education (General Provisions) Act* (Qld) *2006***

**176 Obligation of each parent**

1. Each parent of a child who is of compulsory school age must—
2. ensure the child is enrolled at a State school or non-State school; and
3. ensure the child attends the State school or non-State school, on every school day, for the educational program in which the child is enrolled;

unless the parent has a reasonable excuse.

Maximum penalty—

1. for a first offence—6 penalty units; or
2. for a second or subsequent offence, whether or not relating to the same child of the parent—12 penalty units.
3. Without limiting subsection (1), it is a reasonable excuse for a parent (the ***relevant parent***) that—
4. the child lives with another parent and the relevant parent believes, on reasonable grounds, that the other parent is complying with subsection (1); or
5. in all the circumstances, the relevant parent is not reasonably able to control the child’s behaviour to the extent necessary to comply with subsection (1).
6. Subsection (1) applies subject to parts 2 to 4.

**180 Notice to principal of non-State school**

1. The chief executive may, by notice given to the principal of a non-State school, ask the principal for information about the enrolment or attendance at the school of a child who is of compulsory school age.
2. Without limiting subsection (1), the chief executive may ask for information that the chief executive believes may—
3. help in the investigation of an alleged contravention of section 176(1); or
4. help the chief executive or an authorised person acting under section 178; or
5. otherwise help the chief executive or an authorised person to decide whether or not a parent is contravening section 176(1).