**Offer to provide transport in a private vehicle**

**Privacy statement**

The Department of Education is collecting personal information about you and your vehicle in this form in order to assess your offer to provide private transport for children/students to and/or from the off-site activity identified below. If you are accepted to provide transport for children/students in your vehicle, the information in this form may be provided to the parents/carers of those children/students and relevant departmental staff. The information will not be given to any other person or agency unless we have your consent, or we are required or authorised by law to do so.

|  |  |  |  |
| --- | --- | --- | --- |
| Name of activity |  | | |
| Date of activity |  | | |
| Location of activity |  | | |
| Number of children/students able to be transported in appropriate seating with seatbelts/restraint |  | | |
| Driver’s name |  | | |
| Mobile phone number |  | | |
| Driver’s licence number |  | Expiry |  | |
| Vehicle registration number |  | Expiry |  | |
| Vehicle details | Make |  | Colour | |
| Car insurance | Third party |  | Comprehensive | |
| Blue Card number (if required) |  | Expiry |  | |

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| As a person transporting children/students in your own vehicle, you are required to sign this document to certify that your vehicle is roadworthy, in a safe working condition, has adequate seating (with seatbelts/restraints), you have current insurance, and the information supplied is true and correct.  You are required to provide the school with proof of currency of your driver’s licence, vehicle registration and Blue Card (if required). |

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Driver’s name Driver’s signature Date

**Students that are independent, mature-age or over 18 years of age, may provide their own consent and be responsible for all related costs.**

|  |  |
| --- | --- |
| *For Office Use Only* | |
| Current driver’s licence sighted |  |
| Vehicle registration sighted (Use the Queensland Government online [Check registration status service](https://www.service.transport.qld.gov.au/checkrego/public/Welcome.xhtml?dswid=8165)) |  |
| [Blue Card required](https://www.qld.gov.au/law/laws-regulated-industries-and-accountability/queensland-laws-and-regulations/regulated-industries-and-licensing/blue-card/required/working-or-volunteering) (refer to the [Working with children authority procedure](https://ppr.mpe.qed.qld.gov.au/pp/working-with-children-authority-procedure))  If yes, Blue Card is valid (Use the [online Working with Children Authority validation tool](https://www.bluecard.qld.gov.au/onlinevalidation/index.html)) | Yes  N/A  Yes  No |