# Risk evaluation form

**Please ensure this completed form is uploaded to the student’s individual OneSchool Support record.**

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| --- | --- |
| Student name: |  |
| School name: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Identify and describe risk behaviour/s** | **Impact of the behaviour** | **Likelihood of the behaviour** | **Risk rating** | **Planned risk actions and controls** | **Staff member with responsibility (name and position title)** |
|  | [ ]  Insignificant impact[ ]  Minor impact[ ]  Moderate impact[ ]  Major impact[ ]  Critical impact | [ ]  Rare[ ]  Unlikely[ ]  Possible[ ]  Likely[ ]  Almost certain | [ ]  Low risk[ ]  Medium risk[ ]  High risk[ ]  Extreme risk |  |  |
|  | [ ]  Insignificant impact[ ]  Minor impact[ ]  Moderate impact[ ]  Major impact[ ]  Critical impact | [ ]  Rare[ ]  Unlikely[ ]  Possible[ ]  Likely[ ]  Almost certain | [ ]  Low risk[ ]  Medium risk[ ]  High risk[ ]  Extreme risk |  |  |
|  | [ ]  Insignificant impact[ ]  Minor impact[ ]  Moderate impact[ ]  Major impact[ ]  Critical impact | [ ]  Rare[ ]  Unlikely[ ]  Possible[ ]  Likely[ ]  Almost certain | [ ]  Low risk[ ]  Medium risk[ ]  High risk[ ]  Extreme risk |  |  |
|  | [ ]  Insignificant impact[ ]  Minor impact[ ]  Moderate impact[ ]  Major impact[ ]  Critical impact | [ ]  Rare[ ]  Unlikely[ ]  Possible[ ]  Likely[ ]  Almost certain | [ ]  Low risk[ ]  Medium risk[ ]  High risk[ ]  Extreme risk |  |  |
|  | [ ]  Insignificant impact[ ]  Minor impact[ ]  Moderate impact[ ]  Major impact[ ]  Critical impact | [ ]  Rare[ ]  Unlikely[ ]  Possible[ ]  Likely[ ]  Almost certain | [ ]  Low risk[ ]  Medium risk[ ]  High risk[ ]  Extreme risk |  |  |

## Responses for unmanaged identified risk

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The planned use of a restrictive practice is not a risk action or control strategy; restrictive practices are a risk treatment strategy that must only be used where:

a. the restrictive practice is reasonable in all the circumstances; and

b. where there is no less restrictive measure available to respond to the behaviour in the circumstances.

It is a planned approach of **last resort to manage risk when all other alternatives have failed**. If a student has an Individual Student Safety Plan (ISSP) or as a result of an identified behaviour one is being developed, this should be referenced by answering the three questions below in the affirmative. The ISSP details the risk management strategy for identified/ known, unmanaged behavioural risk.

|  |  |
| --- | --- |
| The student has an ISSP | [ ]  Yes [ ]  No |
| The ISSP details the planned use of a restrictive practice for use to manage identified/ known and unmanaged behavioural risk | [ ]  Yes [ ]  No |
| Has a workplace health and safety incident been recorded? *(If yes, indicate incident reference below)* | [ ]  Yes [ ]  NoIncident reference:  |
| Additional notes and relevant advice (include key staff members/positions) |  |
| Name of staff member(s) who prepared plan |  |
| Signature of staff member(s) and date |  |
| Name of principal |  |
| Signature of principal and date |  |
| Date the plan will be reviewed *(at least once per semester)* |  |

**Upload a signed copy of the *Risk evaluation form* and *Responses for unmanaged identified risk* into the individual student’s OneSchool Support record.**

***NB Include any source document/s e.g. behaviour plans, stakeholder meeting notes, psychology reports, which have not been previously uploaded.***