**Making changes to school hours –** Stakeholder consultation record for Click or tap here to enter school name.

| Stakeholders consulted | Name of representative/s | Date of consultation |
| --- | --- | --- |
| [ ]  Aboriginal and Torres Strait Islander community  |  | Click or tap to enter a date. |
| [ ]  Chamber of Commerce |  | Click or tap to enter a date. |
| [ ]  Childcare and Outside of School Hours Care providers |  | Click or tap to enter a date. |
| [ ]  Community centres, sporting groups/organisations |  | Click or tap to enter a date. |
| [ ]  Community groups and local businesses |  | Click or tap to enter a date. |
| [ ]  Disability services providers |  | Click or tap to enter a date. |
| [ ]  Government agencies (e.g. Department of Transport and Main Roads, Child Safety Services, local council) |  | Click or tap to enter a date. |
| [ ]  Health and medical centres |  | Click or tap to enter a date. |
| [ ]  Isolated Children's Parent Association |  | Click or tap to enter a date. |
| [ ]  Local consultative committee |  |  |
| [ ]  Local Member of Parliament |  | Click or tap to enter a date. |
| [ ]  Local schools  |  | Click or tap to enter a date. |
| [ ]  P&C Association |  | Click or tap to enter a date. |
| [ ]  Parents/carers (of all students) |  | Click or tap to enter a date. |
| [ ]  Queensland Teachers’ Union and other relevant affected unions |  | Click or tap to enter a date. |
| [ ]  School staff |  | Click or tap to enter a date. |
| [ ]  School transport operators (e.g. Translink) |  | Click or tap to enter a date. |
| [ ]  Students |  | Click or tap to enter a date. |
| [ ]  Other |  | Click or tap to enter a date. |

| **Topics discussed** | **Support** | **Details / Summary notes / Outcomes** |
| --- | --- | --- |
| Proposed change to school hours (e.g. hours / students / campuses) | Choose an item. |  |
| Implications for school transport operations (e.g. bus service times / changes to frequency of services) | Choose an item. |  |
| School’s capacity for the changed school hours (e.g. staff / facilities / curriculum requirements / resources) | Choose an item. |  |
| Other related changes (e.g. school timetabling / roll marking practices) | Choose an item. |  |
| Supervisory arrangements for students (e.g. before / after school) | Choose an item. |  |
| Implications of changed hours for stakeholders (e.g. duty of care) | Choose an item. |  |
| Risk management (e.g. identified risks / likelihood / impact / potential mitigation actions) | Choose an item. |  |
| Next steps (e.g. trial approval process) | Choose an item. |  |
| Other | Choose an item. |  |