**Section 339 - SCRIPT FOR GIVING AN ORAL DIRECTION TO IMMEDIATELY LEAVE AND NOT RE-ENTER FOR 24 HOURS**

Pursuant to section 339 of the *Education (General Provisions) Act 2006*:

* I am directing you to immediately leave the premises of the school or offsite school activity;
* You are not permitted to return to the premises of the school or offsite school activity for a period of 24 hours from the giving of this direction, namely not before XXXX tomorrow;
* I am giving you this direction because I reasonably suspect that (**choose one or more of the grounds below as listed in the legislation**):

1. You have committed, or are about to commit, an offence at the school premises or offsite school acitivity, namely (provide particulars) ; AND / OR
2. You have used, or are about to use, threatening, abusive or insulting language towards another person at the school premises or offsite school acitivity, namely (provide particulars); AND / OR
3. You have engaged, or are about to engage, in threatening or violent behaviour towards another person at the school premises or offsite school activity, namely (provide particulars); AND / OR
4. You have otherwise disrupted, or are about to disrupt, good order at the school premises or offsite school activity, namely (provide particulars); AND / OR
5. You do not have a good and lawful reason to be at the school premises or at the offsite school activity (provide particulars).

If you do not comply with the direction to immediately leave the school premises or offsite school activity the police will be called.

**NOTE:** You may require the person to give their name and residential address. A warning must be given that, unless the person has a reasonable excuse, failing to state their name or residential address is an offence (s336 *Education (General Provisions) Act 2006*). If you reasonably suspect the stated name or address is false, you can require evidence of the correctness of their name or address.

A Record of Giving s339 Direction form must be completed and a file kept in OneSchool as a s339 Hostile persons record. (Go to OneSchool-Reports-School Management-Hostile Persons)